

# CORPORATION OF THE MUNICIPALITY OF CALVIN

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1355 Peddlers Drive, RR #2  
Mattawa, Ontario P0H 1V0

Phone: 705-744-2700  
Fax: 705-744-0309  
Email: [clerk@calvintownship.ca](mailto:clerk@calvintownship.ca)

June 20, 2019

## NOTICE OF REGULAR MEETING

To: Mayor and Council

The Regular Meeting of Council will be held in the Calvin Community Centre at 7 p.m. on Tuesday June 25, 2019.

Please note: that a Closed Portion has been scheduled during this meeting as per Section 239(2)(d) of the Municipal Act for the purpose of labour relations or employee negotiations.

If you are unable to be in attendance it is greatly appreciated that you notify the undersigned in advance.

Thank you.

Best regards;

Cindy Pigeau  
Clerk-Treasurer



- |            |   |   |
|------------|---|---|
| F)         | Town of Georgina                            | Reducing Litter and Waste in Our Communities – Letter of Support  |
| G)         | Mattawa Strong/Canada Day Committee         | Invitation to Thank You Celebration on July 1 <sup>st</sup> at Explorer’s Point   |
| H)         | St. Catherines City Council                 | Free Menstrual Products at City Facilities  |
| I)         | City of Hamilton                            | Restructuring and/or Modernization of Provincial Funding for Public Health  |
| J)         | Association of Municipalities Ontario       | Provincial Cabinet Shuffle  |
| <b>8.</b>  | <b>INFORMATION LETTERS AVAILABLE</b>        |   |
| <b>9.</b>  | <b>OLD AND NEW BUSINESS</b>                 | Update on Hwy 630 Road Conditions in Response to our Resolution<br>Discussion on Slogans for Municipal Road Signs<br>Update on Municipal Alcohol Policy and Cannabis By-Law   |
| <b>10.</b> | <b>ACCOUNTS APPROVAL REPORT</b>             |   |
| <b>11.</b> | <b>CLOSED PORTION</b>                       | As per Section 239 (2)(d) of the Municipal Act for the purpose of labour relations or employee negotiations.  |
| <b>12.</b> | <b>BUSINESS ARISING FROM CLOSED SESSION</b> | Resolution to Adopt Council Reports from Closed Portion:<br>C2019-20 Adopt Minutes of Last Closed Portion Held on Tuesday, May 28, 2019<br>C2019-21 Retirement of Roads Equipment Operator and Directives for Replacement<br>C2019-22 Temporary Part-Time Landfill Attendant<br>C2019-23 Adjourn Closed Portion |
| <b>13.</b> | <b>NOTICE OF MOTION</b>                     |   |
| <b>14.</b> | <b>ADJOURNMENT</b>                          |   |

Township of Papineau-Cameron  
P.O. Box 630  
4861 Highway # 17, Mattawa ON P0H 1V0

Municipality of Calvin  
1355 Peddlers Drive  
R.R. # 2 Mattawa ON P0H 1V0

Township of Mattawan  
P.O. Box 610  
947 Highway # 533, Mattawa ON P0H 1V0

Dear Council Members:

It is my understanding the three municipalities would like to unify permit fees. If you decide to do this, I would suggest using fees tied to square metres of building area. In my opinion, it's the fairest method to both the applicants and the municipalities.

In the comparison chart I have provided, there are three different proposals for fees tied to square metres of building area. These are only suggestions. The cost per square metre can be changed to any dollar value the municipalities feel are appropriate.

If the municipalities can't come to an agreement on unified permit fees, and want to keep their fees as they are now, I am fine with that as well.

Sincerely,

Shane Conrad  
Chief Building Official

## Pros & Cons of Different Permit Fees

### FLAT RATE - (Papineau-Cameron)

PROS – Straight forward and simple, all fees predetermined.

CONS – Treats all building the same regardless of size or value. The disadvantage of this are the larger the scale of the building, the higher the costs to the municipality. There is more time invested by the building department in the plans review process, because of the size and the complexities of larger builds. There are also more site inspections required because of requests for partial inspections in order to continue working on one part of the build.

### RATES TIED TO SQUARE METRES OF BUILDING AREA – (Calvin, Bonfield)

PROS – Reflective of costs incurred by the municipality.

- Easy to calculate
- No conflicts between building department and applicant on construction costs.

CONS – Construction costs not reflected in permit fees.

### RATES TIED TO CONSTRUCTION COSTS *(MATTAWAN, MATTAWA, POWASSAN)*

PROS – Most reflective of applicant's ability to pay permit fees.

CONS – Harder to calculate.

- Creates conflicts between the building department and the applicant over the estimated construction cost. An example of this is the difference in the cost of construction if a contractor is hired or you do the work yourself.

Comparisons of Current fees for some Common Builds

	PAP-CAM	CALVIN	MATTAWAN	BONFIELD	POWASSAN	MATTAWA	PROPOSAL # 1	PROPOSAL # 2	PROPOSAL # 3
1500 FT <sup>2</sup> HOUSE	\$ 800.00	\$ 670.00	\$ 1,970.00	\$ 1,260.00	\$ 1,692.00	\$ 764.00	\$ 1,115.00	\$ 975.00	\$ 975.00
2500 FT <sup>2</sup> HOUSE	\$ 1,000.00	\$ 970.00	\$ 3,220.00	\$ 2,097.00	\$ 2,817.00	\$ 1,139.00	\$ 1,858.00	\$ 1,625.00	\$ 1,625.00
24' X 28' GARAGE	\$ 300.00	\$ 250.00	\$ 310.00	\$ 252.00	\$ 189.00	\$ 130.00	\$ 499.00	\$ 437.00	\$ 252.00
12' X 20' DECK	\$ 150.00	\$ 130.00	\$ 150.00	\$ 92.00	\$ 120.00	\$ 50.00	\$ 178.00	\$156.00	\$ 100.00
3000FT <sup>2</sup> COMMERCIAL BUILDING	\$ 1,500.00	\$ 1,090.00	\$ 2,950.00	\$ 3,065.00	\$ 2,565.00	\$ 1,055.00	\$ 2,790.00	\$ 1,953.00	\$ 1,953.00

CORPORATION OF THE MUNICIPALITY OF CALVIN  
MINUTES OF THE REGULAR MEETING TUESDAY June 11, 2019

The regular meeting of Council was held this date at the Calvin Community Centre. Present were Deputy Mayor Cross, Coun Maxwell, Coun Olmstead, Coun Grant, Chris Whalley, Jacob Grove, Dean Maxwell and Cindy Pigeau.

Regrets: Mayor Ian Pennell                      Guests: 5

The meeting was called to order at 7:00 p.m. by Deputy Mayor Cross

PECUNIARY/CONFLICT OF INTEREST:                      **None**  
PRESENTATIONS/DELEGATIONS:                      **None**

2019-109              MINUTES OF COUNCIL MEETING

Moved by Coun Olmstead and seconded by Coun Maxwell that the Minutes of the regular meeting of Council held on Tuesday May 28, 2019 be hereby adopted and signed as circulated.

Carried

2019-110              DISTRICT OF NIPISSING SOCIAL SERVICE ADMINISTRATION BOARD – OPPOSE POTENTIAL  
LEVY INCREASES

Moved by Coun Maxwell and seconded by Coun Olmstead that whereas the Province of Ontario has reduced and/or withdrawn funding over the past 10+ years to municipalities and their associated boards, and continues to do so; WHEREAS because of the reduced funding all parties are and will be required to reduce or cut spending for hiring, salaries, administrative overhead, planned projects, and supplied services, and; whereas the District of Nipissing Social Services Administration Board (DNSSAB) in a letter issued on April 29, 2019 to member municipalities signed by the Chief Administrative Officer, does not appear to agree with the necessity of spending cuts and/or reduction of services but rather chooses to download the costs to municipal tax payers as stated in their letter - "Please prepare yourself for a significant levy adjustment of these downloaded provincial costs"; now therefore be it hereby resolved that the Municipality of Calvin opposes this "Significant levy adjustment due to these downloaded provincial costs" and that DNSSAB, like municipalities should look at reducing costs and services, if necessary, in order to mitigate any municipal levy increase; Be it further resolved that a Copy of this Motion be sent to our neighbouring municipalities of the Town of Mattawa, the Municipality of East Ferris, Mattawan Township, Bonfield Township and the City of North Bay for their consideration; and further that a copy of this Motion be sent to the District of Nipissing Social Services Administration Board.

Carried

2019-111              BY-LAW 2019-014-TO ENTER INTO AN AGREEMENT BETWEEN MUNICIPALITY OF CALVIN  
AND THE O.P.P.

By-law No. 2019-014 being a by-law to enter into an agreement between the Corporation of the Municipality of Calvin and the O.P.P. for 911 P-PSAP Services. This By-law received 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading on Tuesday, June 11, 2019 and finally passed before an open Council on this date.

Carried

2019-112              AWARD FOR HARDSURFACING OF PEDDLERS DR AND BOUNDARY RD- CAL 2019-01

Moved by Coun Maxwell and seconded by Coun Olmstead that Tender CAL 2019-01 for the supply and application of 11.73km of Single Surface Treatment within the Municipality of Calvin on Peddlers Drive and Boundary Road, including 525m of base Single Surface Treatment on gravel patches, by hereby awarded to Duncor Enterprises Inc. as per their bid received at the total quoted price of \$288,875.91 inclusive of HST.

Carried

2019-113        INFORMAL QUOTES 2019 EQUIPMENT RENTAL

Moved by Coun Maxwell and seconded by Coun Olmstead that the following bidders have submitted Informal Quotes for 2018 Equipment Rental to the Roads Superintendent as follows:

A) DigSafe Contracting

B) Novack Sand and Gravel

And that the Road Superintendent has reviewed the quotes and provided recommendation to Council that the lowest bidder DigSafe Contracting be accepted at \$90/hr. for rental of an excavator w/operator and \$69/hr. Tri-axle dump truck w/operator, inclusive of equipment floating, and that the Road Superintendent be hereby authorized to notify the successful bidder of this decision.

Carried

2019-114        2017 ANNUAL ENERGY REPORT

Moved by Coun Maxwell and seconded by Coun Olmstead that Council has received and reviewed the 2017 Annual Energy Report on Energy Consumption and Greenhouse Gas Emissions, required to be reported annually on or before July 1<sup>st</sup> as per Ontario Regulation 397/11 under the Green Energy Act, 2009, and hereby authorizes that the report be released as presented.

Carried.

2019-115        AUTHORIZATION TO SEND FIRE DEPT BUNKER GEAR OUT FOR TESTING, REPAIR AND CLEANING

Moved by Coun Maxwell and seconded by Coun Olmstead that Council hereby authorizes the Fire Chief to send the Bunker Gear out for Testing, Potential Repairs and Cleaning, at an estimated cost of \$1,300 in advance of the approval of the 2019 Budget so that this Personal Protective Equipment Safety requirement can be met as soon as possible.

Carried

2019-116        FREE USE OF THE CALVIN COMMUNITY CENTRE AND MUSIC EQUIPMENT FOR MONTHLY MUSIC JAM SESSIONS

Moved by Coun Olmstead and seconded by Coun Maxwell that Debbie Adams has approached Council for free use of the Calvin Community Centre and music equipment, in order to hold a "once a month Music Jam Evening" – that will not be serving food, beginning in June 2019 until October 2019 from 7pm to approximately 10pm, and will be revisited to see if it will continue into the winter months or shut down; and further that these Music Jam evenings will not be organized or run by the Municipality or the previous Calvin Recreation Committee but independently by Debbie Adams, who hereby takes full responsibility for the organizing, advertising, Community Centre and music equipment, of this monthly activity; Now therefore be it resolved that Council, for liability purposes, hereby approves of this independent use of the Community Centre and music equipment.

Carried

2019-117        FORMAL QUOTATIONS FOR DRILLING OF A NEW WELL

Moved by Coun Maxwell and seconded by Coun Olmstead that the Request for Formal Quotations for Drilling of a New Well at the Calvin Municipal Office/Community Centre/Public Works property have been received, and those received by the deadline of Friday, May 31, 2019 at 3:00pm as well as meeting the criteria outlined in the Request for Formal Quotations, have been reviewed and presented to Council; now be it resolved that Council authorizes the Well Drilling be awarded to Gilles Bouffard as per their respective quote received; and that the Recreation Superintendent be hereby authorized to proceed with contacting the successful bidder; and that the maximum dollars spent on the depth of the well drilling shall be \$25,000 (HST included), so as to allow for the purchase of an appropriate well pump and water treatment solution within the budgeted amount (\$40,000 – HST Included).

Carried



2019-118        2019 COMPLIANCE REPORT – ESTIMATE OF EXPENSES EXCLUDED FROM 2019 BUDGET  
Moved by Coun Grant and seconded by Coun Olmstead that the Council of the Municipality of Calvin has received and hereby approves the 2019 Compliance Report – Estimate of Expenses Excluded from 2019 Budget, as required by the Municipal Act 2001, Ontario Regulation 284/09, Budget Matters – Expenses, Section 2(1)(a)(b) and Section 3.  
Carried

2019-119        ADOPTION OF TAX RATES, ADOPTION OF ANNUAL BUDGET AND PENALTY AND  
INTEREST IN DEFAULT OF PAYMENT FOR THE YEAR 2019  
By-law No. 2019-013 being a by-law to provide for the adoption of Tax Rates, Adoption of Annual Budget and to further provide for Penalty and Interest in default of payment thereof for the year 2019. This By-law received 1<sup>st</sup> and 2<sup>nd</sup> readings and will come before Council for the 3<sup>rd</sup> and final reading on Tuesday, June 25, 2019.  
Not Yet Carried

2019-120        DISBURSEMENTS  
Moved by Coun Olmstead and seconded by Coun Grant that the disbursements dated June 6, 2019 in the amount of \$68,138.09 and June 11, 2019 in the amount of \$4,951.47 be hereby authorized and passed for payment.  
Carried

2019-099        ADJOURNMENT  
Moved by Coun Grant and seconded by Coun Maxwell that this regular meeting of Council now be adjourned at 9.52 p.m.  
Carried

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Mayor

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Clerk

CORPORATION OF THE MUNICIPALITY OF CALVIN  
BY-LAW NO. 2019-013

**BEING A BY-LAW TO PROVIDE FOR THE ADOPTION OF TAX RATES, ADOPTION OF ANNUAL BUDGET AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR THE YEAR 2019.**

WHEREAS Section 312(2) c.25 of the Municipal Act, 2001 provides that a local municipality shall, each year, pass a by-law levying a separate tax, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipality purposes;

AND WHEREAS Section 312(6) c.25 of the said Act requires that the tax rates on the different classes of property must be in the same proportion to each other as the tax ratios established under section 308 for the property classes are to each other;

AND WHEREAS the 2019 budget presents a levy for municipal purposes set at **\$1,331,317**;

AND WHEREAS certain education rates are provided in various regulations.

NOW THEREFORE, the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. THAT the tax rates for the year 2018 for municipal purposes as per Schedule "A" hereto attached and for education purposes as set by the Province be hereby set as follows;

<b>CLASS</b>	<b>MUNICIPAL</b>	<b>EDUCATION</b>	<b>TOTAL RATE</b>
Residential/Farm	.01087866	.00161000	0.01248866
Commercial Occupied	.01472318	.00607804	0.02080122
Commercial Vacant	.01030623	.00425463	0.014557858
Industrial Occupied	.02864312	.01030000	0.03894312
Industrial Vacant	.01861802	.00669500	0.02531302
Pipelines	.02515799	.00933649	0.03449448
Landfill	.01557431	.00588551	0.02145982
Farmlands	.00271966	.00040250	0.00312216
Managed Forests	.00271966	.00040250	0.00312216

2. THAT all taxes on all classes for the final levy shall become due and payable in one instalment on the 30<sup>th</sup> of August, 2019.
3. THAT non payment of the amount, as noted on the date stated in accordance with this By-Law constitutes a default, a penalty of 1.25% per month shall be added to all taxes of the levy which are in default until December 31, 2019.
4. THAT on all 2019 taxes unpaid as of December 31, 2019 interest shall be added at the rate of 1.25% per month, for each month or fraction thereof in which the arrears continue.
5. THAT the Treasurer is hereby authorized to mail or cause to be mailed the notice of taxes due to the last known address of the residence or place of business of the persons to whom such notice is required to be given.
6. THAT all taxes are due and payable to the Municipality of Calvin at the Calvin Municipal Office.

READ A FIRST TIME BEFORE AN OPEN COUNCIL THIS 11<sup>th</sup> DAY OF JUNE, 2019.

READ A SECOND TIME BEFORE AN OPEN COUNCIL THIS 11<sup>th</sup> DAY OF JUNE, 2019.

READ A THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor

*seal*

\_\_\_\_\_  
Clerk-Treasurer

**CORPORATION OF THE MUNICIPALITY OF CALVIN**  
**By-law No. 2019-013**  
**Schedule "A"**

Section 1: Municipal Estimates required from Taxation

Expenditures	1,331,317
Revenues	
Levy	<u>1,331,317</u>

Section 2: Calculation of Tax Rates based on Municipal Estimates

TAXABLE	CVA	TAX RATIOS	CVA WEIGHTED BY TAX RATIOS	TAXES LEVIED	%SHARE	2019 MUN. TAXATION	EFFECTIVE TAX RATE
RES/FARM	51,167,575	1.000000	51,167,575	555,858	41.75%	556,634.65	0.01087866
COMM. OCC.	1,015,015	1.353400	1,373,721	14,923	1.12%	14,944.25	0.01472318
COMM. VAC LANDS	12,600	0.094738	1,194	13	0.00%	129.86	0.01030623
IND. OCC	2,970,765	2.694059	8,003,416	86,945	6.53%	85,091.98	0.02864312
IND. VAC LANDS	5,695	1.751138	9,973	108	0.01%	106.03	0.01861802
PIPELINE	25,117,000	2.312600	58,085,574	631,011	47.40%	631,893.23	0.02515799
FARMLANDS	3,555,433	0.250000	888,858	9,656	0.73%	9,669.57	0.00271966
MANAGED FOREST	220,001	0.250000	55,000	597	0.04%	598.33	0.00271966
	<b>84,064,084</b>		<b>119,585,312</b>	<b>1,299,111</b>		<b>1,299,067.90</b>	
<b>PAYMENTS IN LIEU</b>							
RES/FARM	281,675	1.000000	281,675	3,060	0.230%	3,064.25	0.01087866
LANDFILL	1,782	1.431639	2,551	28	0.002%	27.75	0.01557431
COMM. OCC.	1,980,368	1.353400	2,680,230	29,117	2.187%	29,157.31	0.01472318
TOTAL PIL	<b>2,263,825</b>		<b>2,964,456</b>	<b>32,205</b>		<b>32,249.31</b>	
<b>GRAND TOTAL</b>	<b>86,327,909</b>		<b>122,549,768</b>	<b>1,331,316</b>	<b>100.000%</b>	<b>1,331,317.21</b>	

MAYOR - Ian Pennell

CLERK-TREASURER - Cindy Pigeau

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2019-015

**BEING A BY-LAW TO ADOPT A POLICY REGARDING THE CORPORATE STRATEGIC ASSET MANAGEMENT FOR THE MUNICIPALITY OF CALVIN.**

WHEREAS the Council of the Municipality of Calvin deems it expedient to establish various policies;

AND WHEREAS the Municipal Act S.O. 2001, c. 25, Section 5(3), as amended provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF CALVIN HEREBY ENACTS AS FOLLOWS:**

1. That the Policy regarding Strategic Asset Management, be hereto attached as Schedule "A".

And

2. That this by-law shall come into full force and effect immediately upon final passing of same.

READ A FIRST AND SECOND TIME THIS 25th day of June, 2019.

READ A THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK- TREASURER



## Strategic Asset Management Policy

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Submission Date:	<u>2019-06-25</u>
Approved by:	<u>Municipality of Calvin Council</u>
Approval Date:	_____
Effective Date:	_____
Policy Number:	<u>2019-007</u>
Next Revision Due:	<u>2020-06-23</u>

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### 1.0 Definitions

1. **Asset management (AM)** – the coordinated activity of an organization to realize value from assets. It considers all asset types, and includes all activities involved in the asset’s life cycle from planning and acquisition/creation; to operational and maintenance activities, rehabilitation, and renewal; to replacement or disposal and any remaining liabilities. Asset management is holistic and normally involves balancing costs, risks, opportunities and performance benefits to achieve the total lowest lifecycle cost for each asset.
2. **Asset management plan (AMP)** – Documented information that specifies the activities, resources, and timescales required for an individual asset, or a grouping of assets, to achieve the organization’s asset management objectives.
3. **Capitalization threshold** – the value of a municipal infrastructure asset at or above which a municipality will capitalize the value of it and below which it will expense the value of it.
4. **Green infrastructure asset** – an infrastructure asset consisting of natural or human-made elements that provide ecological and hydrological functions and processes and includes natural heritage features and systems, parklands,

stormwater management systems, street trees, urban forests, natural channels, permeable surfaces and green roofs.

5. **Level of service** – parameters, or combination of parameters, which reflect social, political, environmental and economic outcomes that the organization delivers. Parameters can include, but are not necessarily limited to, safety, customer satisfaction, quality, quantity, capacity, reliability, responsiveness, environmental acceptability, cost, and availability.
6. **Lifecycle activities** – activities undertaken with respect to a municipal infrastructure asset over its service life, including constructing, maintaining, renewing, operating and decommissioning, and all engineering and design work associated with those activities.
7. **Municipal infrastructure asset** – an infrastructure asset, including a green infrastructure asset, directly owned by a municipality or included on the consolidated financial statements of a municipality, but does not include an infrastructure asset that is managed by a joint municipal water board.

## **2.0 Purpose**

The purpose of this policy is to provide a framework for the development and implementation of the Municipality's asset management program. It is intended to guide the consistent use of **asset management** across the organization, to facilitate logical and evidence-based decision-making for the management of **municipal infrastructure assets** and to support the delivery of sustainable community services now and in the future.

By using sound asset management practices, the Municipality will work to ensure that all municipal infrastructure assets meet expected performance levels and continue to provide desired service levels in the most efficient and effective manner. Linking service outcomes to infrastructure investment decisions will assist the Municipality in focusing on service, rather than budget, driven asset management approaches.

This policy demonstrates an organization-wide commitment to the good stewardship of municipal infrastructure assets, and to improved accountability and transparency to the community through the adoption of best practices regarding asset management planning.

## **3.0 Background**

The Municipality is responsible for providing a range of essential services to the community, including, but not limited to, transportation networks, and recreation facilities and parks, and library services. To deliver these services, it owns and manages a diverse municipal infrastructure asset portfolio of roads, bridges, culverts, land improvements,

facilities, and vehicles. As the social, economic, and environmental wellbeing of the community depends on the reliable performance of these municipal infrastructure assets it is critical to implement a systemic, sustainable approach to their management.

Asset management is such an approach, and refers to the set of policies, practices and procedures that allow an organization to realize maximum value from its municipal infrastructure assets. An asset management approach allows organizations to make informed decisions regarding the planning, building, operating, maintaining, renewing, replacing and disposing of municipal infrastructure assets through a wide range of **lifecycle activities**. Furthermore, it is an organization-wide process that involves the coordination of activities across multiple departments and service areas, such as Treasury, Planning, Building, and Public Works. As such, it is useful to adopt a structured and coordinated approach to outlining the activities, roles and responsibilities required of organizational actors, as well as the key principles that should guide all asset management decision-making.

A comprehensive and holistic asset management approach will support efficient and effective delivery of expected **levels of service** and ensure that due regard and process are applied to the long-term management and stewardship of all municipal infrastructure assets. In addition, it will align the Municipality with provincial and national standards and regulations such as the Infrastructure for Jobs and Prosperity Act, 2015 and Ontario Regulation 588/17, enabling the organization to take full advantage of available grant funding opportunities.

The approval of this policy is an important step towards integrating the Municipality's strategic mission, vision and goals with its asset management program, and ensuring that critical municipal infrastructure assets and vital services are maintained and provided to the community in a reliable, sustainable manner.

#### **4.0 Alignment with the Municipality's Strategic Direction**

Asset management planning should endeavor to align with the strategic business objectives of the Township and should be reviewed regularly to ensure that it aligns with the changing and emerging strategic goals and priorities of the organization.

#### **5.0 Policy Statement**

To guide the Municipality, the following policy statements have been developed:

1. The Municipality will implement an enterprise-wide asset management program through all departments. The program will promote lifecycle and risk management of all municipal infrastructure assets, with the goal of achieving the lowest total cost of ownership while meeting desired levels of service.
2. The Municipality will implement continuous improvement protocols and adopt best practices regarding asset management planning, including:



- i. Complete and Accurate Asset Data;
  - ii. Condition Assessment Protocols;
  - iii. Risk and Criticality Models;
  - iv. Whole Lifecycle Management;
  - v. Financial Strategy Development;
  - vi. Level of Service Framework
3. The Municipality will develop and maintain an asset inventory of all municipal infrastructure assets which includes unique ID, description, location information, value (both historical and replacement), performance characteristics and/or condition, estimated remaining life and estimated repair, rehabilitation or replacement date; and estimated cost repair, rehabilitation or replacement costs.
4. The Municipality will develop an **asset management plan** that incorporates all municipal infrastructure assets that meet the **capitalization threshold** outlined in the organization's Tangible Capital Asset Policy. The asset management plan will be updated at least every five years in accordance with O. Reg. 588/17 requirements, to promote, document and communicate continuous improvement of the asset management program.

For management purposes, it can be advantageous to inventory, track, and document municipal infrastructure assets that fall below the relevant capitalization threshold. Recognizing that it may be beneficial to include these types of assets in the asset management plan, the Municipality will consider incorporating such assets at their own discretion, based on the objective of sustainably managing municipal infrastructure assets.

5. The Municipality will integrate asset management plans and practices with its long-term financial planning and budgeting strategies. This includes the development of financial plans that determine the level of funding required to achieve short-term operating and maintenance needs, in addition to long-term funding needs to replace and/or renew municipal infrastructure assets based on full lifecycle costing.
6. The Municipality will explore innovative funding and service delivery opportunities, including but not limited to grant programs, public-private partnerships (P3), alternative financing and procurement (AFP) approaches, and shared provision of services, as appropriate.

7. The Municipality will consider the risks and vulnerabilities of municipal infrastructure assets to climate change and the actions that may be required including, but not limited to, anticipated costs that could arise from these impacts, adaptation opportunities, mitigation approaches, disaster planning and contingency funding. Impacts may include matters relating to operations, levels of service and lifecycle management.
8. The Municipality will align all asset management planning with the Province of Ontario's land-use planning framework, including any relevant policy statements issued under section 3(1) of the *Planning Act*; shall conform with the provincial plans that are in effect on that date; and, shall be consistent with all municipal official plans.
9. The Municipality will coordinate planning for asset management, where municipal infrastructure assets connect or are interrelated with those of its neighbouring municipalities or jointly-owned municipal bodies wherever viable and beneficial.
10. The Municipality will develop processes and provide opportunities for municipal residents and other interested parties to offer input into asset management planning wherever and whenever possible.
11. The Strategic Asset Management Policy should be reviewed and, if necessary, updated at least every five years.
12. Council will conduct an annual review of the Municipality's asset management progress on or before July 1 in each year, starting the year after the Municipality's asset management plan is completed to meet the requirements outlined in O.Reg. 588/17

The annual review must address:

- i. The municipality's progress in implementing its asset management plan;
  - ii. Any factors impeding the Municipality's ability to implement its asset management plan;
  - iii. A strategy to address the factors identified as impeding the Municipality's ability to implement its asset management plan
13. The Municipality will post its asset management policy and asset management plan on a website that is available to the public, and will provide a copy of the policy and plan to any person who requests it.

## **6.0 Roles and Responsibilities**

The development and continuous support of the Municipality's asset management program requires a wide range of duties and responsibilities. The following passages outline the persons responsible for these tasks:

### **1. Council**

- i. Approve the AM policy and direction of the AM program;
- ii. Maintain adequate organizational capacity to support the core practices of the AM program;
- iii. Prioritize effective stewardship of assets in adoption and ongoing review of policy and budgets;
- iv. Establish and monitor levels of service;
- v. Approve the asset management plan by resolution;
- vi. Review the Municipality's asset management progress annually

### **2. Executive Lead (Clerk-Treasurer)**

- i. Manage and develop policy and policy updates;
- ii. Provide organization-wide leadership in AM practices and concepts;
- iii. Provide departmental staff coordination and ensure resources are available to implement and maintain core AM practices;
- iv. Monitor levels of service and make recommendations to Council;
- v. Coordinate and track AM program implementation and progress;
- vi. Provide corporate oversight to goals and directions and ensure the AM program aligns with the Municipality's strategic plan;
- vii. Endorse the asset management plan

### **4. Departmental Staff**

- i. Utilize the new business processes and technology tools developed as part of the AM program;
- ii. Participate in implementation task teams to carry-out AM activities;
- iii. Implement and maintain levels of service;
- iv. Provide support and direction for AM practices within their department;
- v. Track and analyze AM program progress and results

## **7.0 Key Principles**

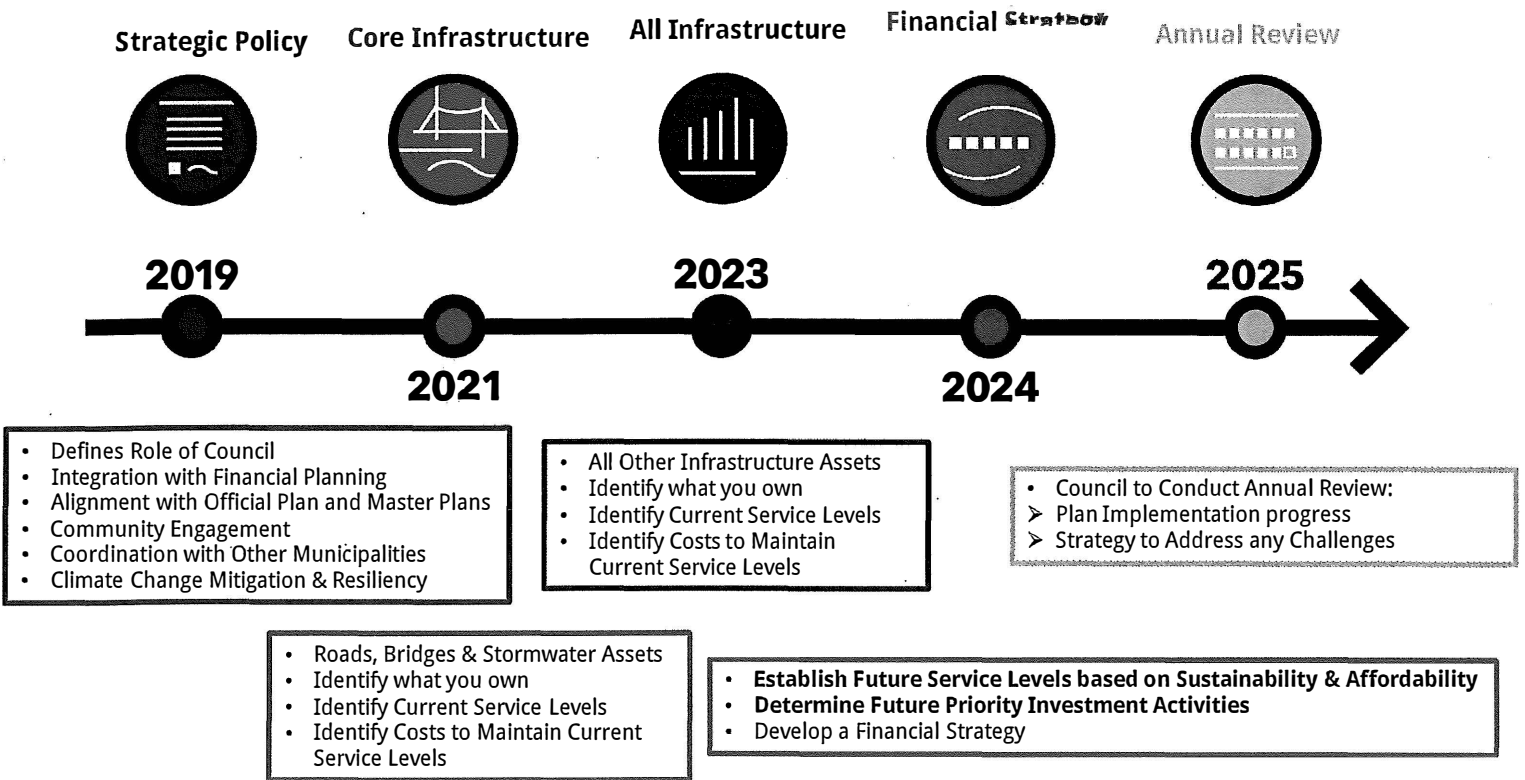
The Municipality shall consider the following principles as outlined in section 3 of the *Infrastructure for Jobs and Prosperity Act, 2015*, when making decisions regarding asset management:

1. Infrastructure planning and investment should take a long-term view, and decision-makers should take into account the needs of citizens by being mindful of, among other things, demographic and economic trends.
2. Infrastructure planning and investment should take into account any applicable budgets or fiscal plans.
3. Infrastructure priorities should be clearly identified in order to better inform investment decisions respecting infrastructure.
4. Infrastructure planning and investment should ensure the continued provision of core public services, such as health care and education.
5. Infrastructure planning and investment should promote economic competitiveness, productivity, job creation and training opportunities.
6. Infrastructure planning and investment should ensure that the health and safety of workers involved in the construction and maintenance of infrastructure assets is protected.
7. Infrastructure planning and investment should foster innovation by creating opportunities to make use of innovative technologies, services and practices, particularly where doing so would utilize technology, techniques and practices developed in Ontario.
8. Infrastructure planning and investment should be evidence based and transparent, and, subject to any restrictions or prohibitions under an Act or otherwise by law on the collection, use or disclosure of information,
  - i. investment decisions respecting infrastructure should be made on the basis of information that is either publicly available or is made available to the public, and
  - ii. information with implications for infrastructure planning should be shared between the Municipality and broader public sector entities, and should factor into investment decisions respecting infrastructure.
9. Where provincial or municipal plans or strategies have been established in Ontario, under an Act or otherwise, but do not bind or apply to the Municipality, as the case may be, the Municipality should nevertheless be mindful of those plans and strategies and make investment decisions respecting infrastructure that support them, to the extent that they are relevant.

10. Infrastructure planning and investment should promote accessibility for persons with disabilities.
11. Infrastructure planning and investment should minimize the impact of infrastructure on the environment and respect and help maintain ecological and biological diversity, and infrastructure should be designed to be resilient to the effects of climate change.
12. Infrastructure planning and investment should endeavour to make use of acceptable recycled aggregates.
13. Infrastructure planning and investment should promote community benefits, being the supplementary social and economic benefits arising from an infrastructure project that are intended to improve the well-being of a community affected by the project, such as local job creation and training opportunities, improvement of public space within the community, and any specific benefits identified by the community.

# Provincial Asset Management Requirements

## ■ Municipal Asset Management Planning Regulation (O. Reg. 588/17)



*Infrastructure must have AMOs*

**MUNICIPALITY OF CALVIN  
REPORT TO COUNCIL  
2019CT-06**

REPORT DATE: June 25, 2019

ORIGINATOR: Cindy Pigeau; Clerk-Treasurer

SUBJECT: Boundary Roads Repair & Maintenance Agreement Between the  
Mun. of Calvin and the Twp. of Bonfield

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**BACKGROUND**

In 1989 the Municipality of Calvin and the Township of Bonfield entered into and Agreement for repair and maintenance of certain boundary roads between the two townships. By-laws were prepared and signed by both municipalities. The Agreement was drawn to expire and be reviewed every 10 years. It was reviewed and renewed in 1999, 2009 and is scheduled to be reviewed and renewed again this year (2019). The Agreement states that Calvin will be responsible for repair and maintenance of Mount Pleasant Road, Bonfield will repair and maintain Talon Lake Rd and Von Doehler Rd as shown on the maps attached to the By-laws.

---

**RECOMMENDATION**

That Council review the Agreement (copy attached) and request a By-Law be prepared to include whether or not to proceed with renewing the Agreement “as is” for another 10 year term, renewing the Agreement with specific changes or not renewing the Agreement.

Respectfully submitted,

Cindy Pigeau  
Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2019-016

BEING A BY-LAW TO AUTHORIZE THE CORPORATION TO ENTER INTO AN AGREEMENT WITH THE TOWNSHIP OF BONFIELD IN THE DISTRICT OF NIPISSING, PROVINCE OF ONTARIO FOR THE MAINTENANCE AND REPAIR OF CERTAIN SECTIONS OF THE BOUNDARY ROAD SYSTEM BETWEEN THE TOWNSHIPS HEREIN.

THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF CALVIN ENACTS AS FOLLOWS:

1. THAT the Corporation of the Municipality of Calvin pursuant to the Municipal Act, 2001, c.25, section 27 (1), 27 (2), 29.1 (1) and 29.1 (2), as amended, do enter into an agreement with the Township of Bonfield for maintenance and repair of certain sections of the boundary road system between the two townships herein and;
2. THAT the Mayor and the Clerk of the Corporation be and they are authorized and required to execute the said agreement on behalf of the Corporation and to affix the Corporate Seal thereto and to deliver a copy of same, upon execution, to the other agreeing party.

READ A FIRST AND SECOND TIME IN OPEN COUNCIL THIS 25<sup>TH</sup> DAY OF JUNE, 2019.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY ENACTED THIS  
\_\_\_\_ DAY OF \_\_\_\_\_ 2019

\_\_\_\_\_  
MAYOR

(seal)

\_\_\_\_\_  
CLERK



BY-LAW NO. 2019-016

SCHEDULE "A"

AN AGREEMENT BETWEEN

THE MUNICIPALITY OF CALVIN AND THE TOWNSHIP OF BONFIELD

This agreement made this \_\_\_\_ day of \_\_\_\_\_, 2019.

WHEREAS the Corporation of the Municipality of Calvin and the Corporation of the Township of Bonfield have, under the provisions of *the Municipal Act, 2001, c.25, section 27 (1), 27 (2), 29.1 (1) and 29.1 (2)*, as amended, passed by-laws for entering into an agreement for the maintenance and repair only of certain portions of the publicly travelled road, which, deviates over, along and parallel to the original boundary between the Corporations herein:

NOW THEREFORE, this agreement Witnesseth that the parties hereto covenant and agree as follows:

- 1.a) That the Corporation of the Municipality of Calvin, under the provisions of its By-law No.2019-012 hereby agrees to maintain and repair that portion of the existing publicly travelled road indicated as Section "A" on the attached Schedule "B" forming part of this agreement.
- b) The Corporation of the Township of Bonfield, under the Provisions of its By-law No \_\_\_\_\_, hereby agrees to maintain and repair that portion of the existing publicly travelled road indicated as Section "B" on the attached Schedule "B" forming part of this agreement.
2. The effect of this Agreement is to
  - a) indemnify and save harmless the Corporation of the Municipality of Calvin from any loss or damage arising from want of repair of such portions of the Boundary Road System as herein agreed to be maintained and repaired by the Corporation of the Township of Bonfield, and
  - b) indemnify and save harmless the Corporation of the Township of Bonfield from any loss or damage arising from want of repair of such portions of the Boundary Road System as herein agreed to be maintained and repaired by the Corporation of the Municipality of Calvin
3. This agreement shall become enacted and in effect upon the signing thereof by both parties involved.
4. This agreement shall expire ten years from the date that it takes effect.
5. The parties to this agreement hereby agree to share equally the cost of any purchases and registering of land that are deemed by both parties to be a necessity for boundary road purposes.

IN WITNESS WHEREOF the Corporations herein have caused this Agreement to be executed by the affixing of their Corporate Seals attested by the signatures of their proper officers duly authorized in that behalf.

MUNICIPALITY OF CALVIN

TOWNSHIP OF BONFIELD

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
CLERK





# THE CORPORATION OF THE MUNICIPALITY OF CALVIN

## BY-LAW NUMBER 2019 – 01?

**BEING** a by-law to regulate the use of park lands within and to regulate parking on lands owned by the Corporation of the Municipality of Calvin.

**WHEREAS** under the *Municipal Act*, S.O. 2001, c. 25, Section 8, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act;

**AND WHEREAS** section 11 (3) of the Act provides for the passing of By-laws for matters within the spheres of jurisdiction which include:

- Highways, including parking and traffic on highways.
- Culture, parks, recreation and heritage.
- Structures, including fences and signs, and
- Parking, except on highways.

**AND WHEREAS** pursuant to the provisions of Section 425 (1) of the *Municipal Act*, Council of all municipalities may pass a By-Law providing that a person who contravenes any By-Law of the Council passed under the authority of the *Municipal Act* is guilty of an offence;

**AND WHEREAS** Council deems it appropriate to pass a by-law to control the use of public lands which the Corporation owns, to regulate such use and protect said lands and to regulate parking;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Calvin does enact as follows:

### 1. DEFINITIONS

- a. "camping" is to be defined as the setting up of and/or use of equipment, tents, trailers, recreational or other vehicles, or any other material which could be used for temporary sleeping accommodations;
- b. "overnight" is defined as the hours between 23:00 h and 8:00 h;
- c. "Highway" includes a common and public highway, driveway etc. for or used by the general public for the passage area between the lateral property lines thereof.

### 2. OVERNIGHT CAMPING

- a. **THAT** no overnight camping be permitted at the public boat launch at Smith Lake or the municipal grounds surrounding the Municipal Office/Community Centre/Public Works Garage and/or the Calvin Fire Hall;
- b. **THAT** all recreational vehicles and/or camping equipment be removed from boat launch sites between 23:00 h and 8:00 h;
- c. **THAT** on a case by case basis, the stopping of the travelling public for health and safety purposes on an overnight basis might be allowed, with written permission from the Municipality;

### 3. PARKS AND ANIMALS

- a. **THAT** dogs are not permitted at Municipal Office/Community Centre/Public Works Garage grounds during public events unless on a leash and under the control of their owners at all times;
- b. **THAT** at all other times, pets are allowed so long as they remain under the care and control of their owners at all times;
- c. **THAT** all dog owners practice responsible pet ownership and monitor their animals at all times to ensure that their behaviour is not detracting from the enjoyment of others and remove them when they are;
- d. **THAT** pet owners practice responsible pet ownership including but not limited to poop and scoop habits while on municipal property.

#### 4. BOAT LAUNCHES

- a. **THAT** boats shall not be parked overnight at the municipal launch facilities at Smith Lake or during the day for any period of over 1 hour.
- b. **THAT** no overnight vehicle parking be allowed at the Smith Lake boat launch except in the designated spots assigned to water access only property owners with the appropriate permits. Any vehicles left overnight may be towed at the owner's expense.
- c. **THAT** all recreational vehicles and/or camping equipment be removed from boat launch sites between 23:00 h and 8:00 h except in emergency situations;

#### 5. FIRE

- a. **THAT** no campfires of any type are allowed at any municipal boat launch or other municipal property except on an emergency basis.

#### 6. SNOWPLOW TURNAROUNDS

- a. **THAT** no parking is permitted at any time of the day or night in designated municipal snowplow turn-arounds from November 1 – April 1 of each year;
- b. **THAT** vehicles parked in the snowplow turn-arounds may be towed at the owner's expense.
- c. **THAT** no person shall park a vehicle on any part of the highway in such a manner as to interfere with municipal services, such as snow plowing or the removal of ice or snow.
- d. **THAT** from November 1<sup>st</sup> to April 1<sup>st</sup>, no person shall park a vehicle except a vehicle used for emergency purposes, on any part of a road or highway at any time of the day or night to allow for snow plowing and /or snow removal operations. Snow plowing and/or snow removal operations are implemented when three inches (3") or more of snow has fallen or when snow banks must be reduced and vehicles parked on any part of a road or highway during the above-mentioned months will be towed at the owner's expense.

#### 7. VEHICLES SUBJECT TO REMOVAL WHEN ILLEGALLY PARKED

- a. In addition to any other penalties provided by this By-Law, upon discovery of a vehicle parked, stopped or standing on any highway in contravention of any provisions of this By-Law, or apparently abandoned on any municipal or public property, any Provincial Offences Officer may cause such vehicle to be moved or taken to and placed or stored in a suitable place and all costs and charge, for removing the vehicle and storage thereof, if any, are a lien upon the vehicle being released and may be enforced in the manner provided by the *Repair and Storage Liens Act*.

#### 8. SIGNS - ERECTION OF SIGNS, ETC.

- a. The Municipality of Calvin's Recreation Supervisor and/or Road Superintendent are hereby authorized and directed to erect and maintain such signs, markings, barricades and other structures, plant and equipment as are required to give effect to this By-Law and as are required to regulate, direct, warn or guide pedestrians and vehicular traffic for the safety and convenience of the public.

#### 9. DEFACING SIGNS AND TRAFFIC SIGNALS

- a. No person shall move, remove, deface or in any way interfere with any sign or marking placed, erected or maintained under this By-Law.

#### 10. PENALTIES

- a. Any fine imposed or offence created by this By-Law is subject to the provisions of Part II of the Provincial Offences Act, R.S.O., 1990, c.P.33, as amended.

#### 11. OFFENCES

- a. Every person who contravenes any of the provisions of this By-Law is guilty of an offence and on conviction is liable to a fine as provided for in

12. **THAT** the municipal By-Law Enforcement Officer be authorized to enforce this by-law.

13. **SEVERABILITY**

- a. If any part of this By-Law shall be declared void such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this By-Law.

14. **CONFLICT**

- a. In the event of conflict between this By-Law and any other By-Law passed prior to the effective date of this By-Law, the provision of this By-Law shall take precedence.

15. **THAT** this by-law comes into effect upon it's passing;

**READ** a 1<sup>st</sup> and 2<sup>nd</sup> time this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**READ** a 3<sup>rd</sup> time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

**DRAFT**

THIS AGREEMENT MADE BETWEEN:

**THE CORPORATION OF THE TOWNSHIP OF BONFIELD**  
(hereinafter called the "Bonfield")  
OF THE FIRST PART

- and -

**THE CORPORATION OF THE TOWNSHIP OF CALVIN**  
(hereinafter called the "Calvin")  
OF THE SECOND PART

WHEREAS the Bonfield is the owner of a property and building that has previously been used as a municipal "dog pound";

AND WHEREAS Bonfield no longer operates the dog pound;

AND WHEREAS Calvin desires to use Bonfield's property and building as a dog pound on an interim basis;

AND WHEREAS Bonfield has agreed to allow Calvin to use its former dog pound building as short term, temporary dog pound;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT IN CONSIDERATION OF THE PREMISES AND THE COVENANTS HEREINAFTER SET FORTH, AND OTHER GOOD AND VALUABLE CONSIDERATION, THE RECEIPT WHEREOF IS HEREBY ACKNOWLEDGED, THE PARTIES HERETO COVENANT AND AGREE WITH EACH OTHER AS FOLLOWS:

1) LICENCE

Bonfield hereby authorizes Calvin to use and occupy the property and building thereon located at \_\_\_\_\_ and legal described as \_\_\_\_\_ for the purposes of operating a dog pound subject to the terms and conditions outlined herein.

2) TERM

This Agreement shall be effective from June 1<sup>st</sup>, 2019 through and inclusive of May 31<sup>st</sup>, 2020.

3) TERMINATION OF AGREEMENT

This Agreement may be terminated by either party upon the giving of 30 days written notice to the other party at its Main Municipal Office.

Notwithstanding the foregoing, if Calvin fails to fulfil its obligations/responsibilities as set out in section 6, Bonfield may give written notice of the default. Where Calvin has not remedied the default to the satisfaction of Bonfield within 5 days of the date of the written notice, Bonfield may terminate this agreement by delivering 7 day's written notice.

4) GOVERNING PRINCIPLE

Calvin acknowledges and agrees that Bonfield shall incur no cost or expense arising from this agreement or the use of the property and building thereon by Calvin unless such cost or expense is expressly allocated to Bonfield in this Agreement.

5) OBLIGATIONS/RESPONSIBILITIES OF BONFIELD

- a) Bonfield shall provide unlimited access to and use of the property and building thereon as it currently exists, by Calvin for the purpose of a dog pound.
- b) Bonfield shall be responsible for:
  - i) general maintenance of the property excluding snow removal;
  - ii) general maintenance of the exterior of the building thereon;
  - iii) general maintenance of essential building services including the provision of heat, electricity, water and sanitary sewage disposal.
- c) Bonfield shall not be obliged to undertake any general maintenance activity outlined in subsection b) ii) or iii) exceeding One Thousand Dollars (\$1,000.00) in value but may exercise the sole and absolute discretion to do so.
- d) Bonfield shall not be obliged to undertake any significant repairs or capital improvements to the property or building thereon but may exercise the sole and absolute discretion to do so.
- e) In determining whether to exercise its discretion under subsection c) or d), Bonfield may consider contribution or payment from Calvin for part or all the cost of such general maintenance activity, significant repair or capital improvement. In such case Bonfield will engage Calvin in discussion about such proposed maintenance, significant repairs or capital improvements and provide Calvin with sufficient particulars to allow Calvin to make offers of contribution/payment and to ensure that Calvin has sufficient time to include the costs in their Operating Budget.
- f) Calvin expressly acknowledges and agrees that Bonfield's exercise of discretion under subsection c) or d) may render the property and building unusable as a dog pound by Calvin and could result in the termination of this agreement. Calvin shall not be entitled to any damages or costs arising therefrom.

6) OBLIGATIONS/RESPONSIBILITIES OF CALVIN

- a) Calvin shall be responsible for:
  - i) maintaining the interior of the building in a neat, tidy and safe condition, including all regular janitorial maintenance;
- b) Calvin shall not make any physical changes to the building without the express written consent of Bonfield, which consent may include specific terms and conditions as to the nature and extent of physical changes and the allocation of the costs of such changes to Calvin and/or Bonfield in its sole and absolute discretion.
- c) Calvin shall be responsible for all services, materials, goods etc. necessary to operate a dog pound including without limitation, provision of food, water, and supervision.

7) INDEMNIFICATION FROM LIABILITY AND RELEASE

Calvin covenants and agrees with Bonfield that Calvin will indemnify and save harmless Bonfield, its officers, servants, officials and agents from any claim or demand, loss, cost, charge or expense which Calvin may incur or be liable for in consequence of:

- a) the permission hereinbefore granted; and/or
- b) the use and operation of the building as a dog pound; and/or
- c) undertaking any impoundment of animals in/at the building; and/or
- d) any matter related thereto.

8) INSURANCE

Calvin acknowledges that it will be the "occupier" of the property and building thereon. Calvin shall, provide written confirmation from its insurer that Calvin's policy of insurance applies to Calvin's occupation and use of the property and building thereon as a tenant.

9) LICENCE NON-TRANSFERABLE

The licence hereby granted may not be transferred by Calvin without the prior consent in writing of Bonfield which consent may be unreasonably withheld.

10) NOTICE

For the purpose of This Agreement, notice may be given to either party at their respective main municipal offices by personal delivery or fax.

IN WITNESS WHEREOF the parties hereto have executed and set their hands and seals on This Agreement:

By Calvin on the \_\_\_\_\_ day of \_\_\_\_\_ 2019

THE CORPORATION OF THE TOWNSHIP OF CALVIN

Per: \_\_\_\_\_  
Ian Pennell, Mayor

Per: \_\_\_\_\_  
Cindy Pigeau, Clerk-Treasurer

By Bonfield the \_\_\_\_\_ day of \_\_\_\_\_ 2019.

THE CORPORATION OF THE TOWNSHIP OF BONFIELD

Per: \_\_\_\_\_  
Randall McLaren, Mayor

Per: \_\_\_\_\_  
Peter Johnston, CAO/Clerk



## Training Sessions

I have a strong interest in being an educated councilor. The municipality is a complex organization and I have a desire to learning as much as possible. There are a number of topics that I would like to learn more about and would like to bring a directive forward for a vote that information/educational meetings be set up and scheduled.

Seeing as I will be looking into, collecting and seeking knowledge from staff on these issues myself I would like to invite or give opportunity for other councilors to participate in an effort to save time and energy for staff. I would imagine four different sessions matching the topics suggested below due to the amount of information potentially contained within these topics.

Topics Id like to see discussed would include;

- 1) Budgets
  - Clarify what our current working budget is
  - Talk about important timelines and dates
  - Review asset management plan and where we currently are and how it is being used by staff
    - Investments and reserve funds overview
- 2) Human resources
  - Overview of succession planning and previous councils direction
  - How payroll is organized
    - Beginning to end of pay process
    - Overtime/banked hours how this works?
    - Understanding of hourly rates and salary positions
  - How mileage is determined and calculated?
  - History of staffing requirements over history (say 20 years)
- 3) Roads Standards
  - Understanding of provincial standards and how they apply to Calvin
  - Review of road related by-laws
- 4) Proper communication
  - Resolutions and directives
    - How to properly write them
    - How to properly propose/present them to council
  - Staff to staff
  - Staff to council
  - Council to council

I'd like to see Cindy our new clerk conduct these training/information sessions. Information on the topics would be prepared and sent to interested councilors in advance for review

Thanks, Dean Grant

**Cindy Pigeau**

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**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Monday, June 10, 2019 5:20 PM  
**To:** Cindy Pigeau  
**Subject:** The Legislature Rises and Waste Related Developments

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## POLICY UPDATE

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June 10, 2019

### **The Legislature Rises and Waste Related Developments**

Last week the Ontario Legislature rose for the summer. Pending a surprise or emergency sitting, it is not expected to return until after the federal election on October 28<sup>th</sup>. Several bills of municipal interest passed in the final days of the spring session.

Last week was also a big week for the Blue Box Program. The provincial announcement on full producer responsibility was also complemented earlier today by an announcement from the federal government on its intention to take action on single use plastics.

Here are the top developments you need to know about with information on these announcements:

#### **1. Key Legislation of municipal interest is now law in Ontario**

The legislature passed three key bills of municipal interest: Bill 107, Bill 108 and Bill 117. These are now law in Ontario. The provincial government also introduced legislation to cap public sector compensation (Bill 124). This proposed legislation will remain at first reading until the return of the House. Notably, it does not affect municipal governments.

**Bill 107** makes legislative amendments related to transportation safety. Municipal governments can now charge administrative monetary penalties to drivers for passing an extended school bus stop arm outfitted with a camera. Evidentiary rules will be established through regulation. As well, off-road vehicles are now automatically permitted onto municipal roads unless expressly prohibited by municipal bylaw.

The passing of **Bill 108** means a return to *de novo* land use planning appeal hearings and old OMB rules under the new Local Planning Appeal Tribunal. Bill 108 also makes significant changes to when and how development charges are to be collected and introduces a new Community Benefit Charges to replace height and density bonusing under Section 37 of *the Planning Act*, soft services, and parkland. Other changes include the shortening of planning process timelines, new limits on inclusionary zoning, changes to endangered species rules, environmental assessment reforms and changes to built heritage designation rules. For more information on the municipal impacts of Bill 108, click [here](#).

**Bill 117** makes changes to the *Ontario Society for the Prevention of Cruelty to Animals Act* in light of the OSPCA's decision to stop enforcing animal cruelty rules effective June 28<sup>th</sup>. AMO has warned the province that downloading enforcement responsibilities onto municipal government will negatively affect local budgets. For the interim, Bill 117 introduces measures until a new animal cruelty protection system is ready by 2020. Ontario can now appoint a Chief Inspector who in turn has the power to appoint Inspectors to enforce the Act. AMO expects interested OSPCA-affiliates to express a willingness to continue carrying out the enforcement function. Willing municipal governments may also wish to express interest.

## **2. The Province Announces Facilitator for Blue Box Transition to Full Producer Responsibility**

On Friday, June 7<sup>th</sup>, the Minister of Environment, Conservation and Parks announced that David Lindsay has been retained to facilitate a process between municipal governments, producers and other stakeholder to transition the Blue Box program to full producer responsibility.

The facilitator's work is to be guided by the following policy objectives (which are reflective of municipal advocacy):

- Standardization across the province of what can be recycled in offices, parks, public spaces and homes;
- Improve diversion rates and increase what materials can be recycled;
- Reduce litter and waste in communities and parks;
- Improve Ontario's Blue Box program by requiring producers to pay for the recycling of the products they produce, through achieving producer responsibility; and,
- Maintain or improve frequency of Blue Box collection.

The role of the facilitator is two-fold:

1. A mediation role to foster discussion and help producers, municipalities and other stakeholders to move closer to or reach agreement on key issues; and,
2. An advisory role to provide the Minister with advice on how these issues may be best addressed to ensure Ontario's recycling system is more consistent, reliable and cost-effective for Ontarians.

The facilitator's report is due to the Minister by July 20, 2019.

The province has assured AMO that municipal governments will be involved in provincial engagement. The development is good news and moves municipal governments a step closer to our objective of getting the blue box program to full producer responsibility.

### 3. Federal Government Announces Plan on Plastic Waste

The province's move to full producer responsibility aligns well with today's announcement from the Government of Canada that it will work with governments and businesses across the country to ban harmful single-use plastics as early as 2021 where supported by scientific evidence (i.e. plastic bags, straws, cutlery, plates, and stir sticks). The federal government also commits to work with provinces and territories to introduce standards and targets for companies that manufacture plastic products or sell items with plastic packaging so they become responsible for their plastic waste.

AMO will continue to monitor and work with the Federation of Canadian Municipalities (FCM) and other stakeholders on these initiatives. These actions are in keeping with the advice provided by municipalities at the outset of these consultations.

#### Staff Contacts:

You can contact AMO's Policy Team at [policy@amo.on.ca](mailto:policy@amo.on.ca). To reach Monika Turner, AMO's Director of Policy, email [mturner@amo.on.ca](mailto:mturner@amo.on.ca).

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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**Cindy Pigeau**

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**From:** CanadaHelps <supporters@canadahelps.org>  
**Sent:** Wednesday, June 12, 2019 8:26 AM  
**To:** Cindy Pigeau  
**Subject:** There are 10,000 reasons to give this June!

Open now! Join the Great Canadian Giving Challenge before June 30th.

[Trouble viewing this email, click here.](#)



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**Great Canadian GIVING CHALLENGE**

**Enter to WIN \$10,000 for any charity in Canada!**

**DONATE NOW**

The banner features a dark background with silhouettes of several hands reaching upwards to hold a trophy. The text is in white and bold, providing a clear call to action.

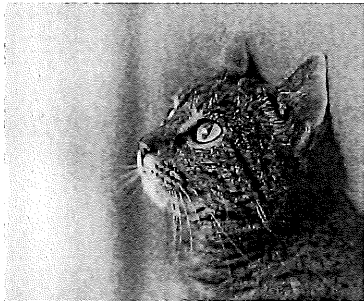
You could turn a single donation into thousands of possibilities!

Every \$1\* you donate in June is a chance for your favourite charity to WIN \$10,000. Whether you give \$10 or \$50, your donation could make a big difference.

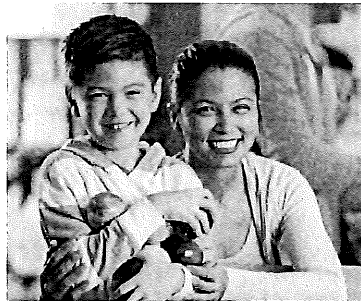
Your donation can help where it's needed the most, such as giving books to a child from a low-income family, or planting trees in your community. Plus, if you win the \$10,000 for your favourite charity, you can make an even bigger difference! \$10,000 could serve 10,000 meals to help people in need, preserve 200 acres of critical rainforest, help an entire village rebuild, and more.

**DONATE NOW**

## Discover the difference \$10,000 can make!



Your donation today could feed a sick kitten for 1 month. \$10,000 could feed 400 sick kittens for a month!



Your donation today could give a hungry neighbour 10 meals. \$10,000 could feed thousands of people in need!



You could restore 1 acre of land. \$10,000 could plant hundreds of trees in your community!

**LEARN MORE**

Don't know where to give? Find a charity supporting one of these important causes!

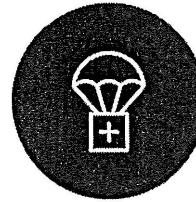
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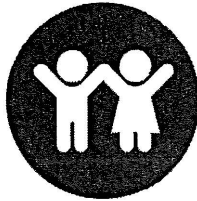
Animals



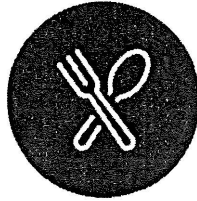
Cancer



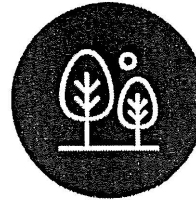
Humanitarian  
Relief



Children

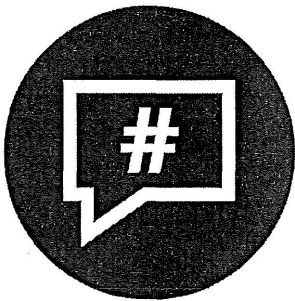


Food Banks



Environment

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\* Donations must be made via [givingchallenge.ca](http://givingchallenge.ca) or [canadahelps.org](http://canadahelps.org). Minimum \$3 donation required. Contest runs from June 1, 2019 at midnight Newfoundland Daylight Time (NDT) to June 30, 2019 at 11:59:59 p.m. Pacific Daylight Time (PDT). See full rules at: <http://givingchallenge.ca/rules.html>.

The Great Canadian Giving Challenge is an initiative of the GIV3 Foundation and CanadaHelps.



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**CORPORATION OF THE MUNICIPALITY OF SOUTH HURON**

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

---

June 12, 2019

Ontario Good Roads Association  
1525 Cornwall Road  
Unit 22  
Oakville, ON L6J 0B2

Attention: Rick Kester, President

Re: 2019 Ontario Good Roads Association combined conference resolution

At the Municipality of South Huron Council meeting of June 3, 2019, Council passed the following resolution:

**Motion: 329-2019**

**Moved: T. Oke**

**Seconded: B. Willard**

**Whereas on the May 21, 2019 Regular Council agenda, correspondence item 11.6 was received from the Ontario Good Roads Association (OGRA); and**

**Whereas at the 2019 OGRA conference AGM a resolution was passed regarding the re-establishment of an annual combined conference for both OGRA & Rural Ontario Municipalities (ROMA); and**

**Whereas included in item 11.6 was correspondence from ROMA to OGRA dated March 22, 2019 which responded that the ROMA Board is not prepared to enter into discussions with OGRA for the purpose of combining the respective conferences at this time; and**

**Whereas South Huron Council discussed this item and noted as a past attendee of the combined conferences, it makes great sense for the OGRA & ROMA conferences to be returned to a combined conference effort each February, not only financially for the municipality but also for availability for participation of members of Council and staff;**

**Now Therefore Be It Resolved that the Council of the Municipality of South Huron support the original resolution passed at the OGRA AGM to re-establish a combined OGRA & ROMA conference; and**

**Furthermore that a letter be sent to the ROMA Board of Directors, outlining our support for a collaborative OGRA ROMA annual combined conference, and that this letter of support be circulated to the Ontario Municipalities, and the OGRA Board of Directors. Disposition: Carried**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Rebekah Msuya-Collison, Director of Legislative Services/Clerk  
Municipality of South Huron  
519-235-0310 x227  
[clerk@southhuron.ca](mailto:clerk@southhuron.ca)

c. Rural Ontario Municipal Association  
c. All Huron County municipalities

## Cindy Pigeau

---

**From:** Lucie Viel  
**Sent:** Thursday, June 13, 2019 10:41 AM  
**To:** Cindy Pigeau  
**Subject:** FW: Proposed amendments to Direct Selling Rules and Enforcement Rules under the Consumer Protection Act, 2002 / Modifications proposées aux règles concernant la vente directe et aux règles d'application en vertu de la Loi de 2002 sur la protection du cons

**From:** Consumer Policy (MGCS) [mailto:ConsumerPolicy@ontario.ca]  
**Sent:** Wednesday, June 12, 2019 4:16 PM  
**To:** Consumer Policy (MGCS) <ConsumerPolicy@ontario.ca>  
**Subject:** Proposed amendments to Direct Selling Rules and Enforcement Rules under the Consumer Protection Act, 2002 / Modifications proposées aux règles concernant la vente directe et aux règles d'application en vertu de la Loi de 2002 sur la protection du cons

The Ontario government is considering making changes to direct selling rules and enforcement provisions under the Consumer Protection Act, 2002 (CPA).

In March 2018, rules were introduced to prohibit unsolicited door-to-door sales for certain products and services (e.g., water heaters, furnaces, air and water filters, etc.). Presently, a restricted product or service cannot be offered or sold at a consumer's home unless the consumer initiates contact with the business and invites the business to their home for the specific purpose of entering into an agreement for such a product or service. There are some exceptions if a business has a written agreement in effect with the consumer.

Based on feedback received regarding these rules, this consultation proposal is seeking responses on amendments that would:

- reduce burden and barriers for businesses that provide products and services when the consumer has initiated contact;
- level the playing field by increasing consumer protection to deter non-compliant businesses in the sector; and,
- strengthen enforcement powers to target businesses that cause the most harm to consumers.

The consultation paper includes proposals to increase consumer protection and strengthen enforcement provisions generally under the CPA. As a result, proposals included may impact businesses that do not engage in door-to-door sales or home-contracting

Your advice is important. All input is welcomed and appreciated. Providing the reasons behind your views will help give a better understanding of your perspective. All comments received may be used to inform recommendations for potential changes to the Act and its regulations.

There are two ways you can share your feedback by July 29, 2019.

1. Visit the [Ontario Regulatory Registry](#) to read the consultation paper and provide your feedback.

2. Provide your input in 500 words or less and send it directly to:

[consumerpolicy@ontario.ca](mailto:consumerpolicy@ontario.ca)

or

Direct Selling Consultation  
Ministry of Government and Consumer Services  
c/o Consumer Policy and Liaison Branch  
56 Wellesley St. W. 6th Floor  
Toronto, ON  
M7A 1C1

Thank you for your support of this important consumer protection initiative.

---

Le gouvernement de l'Ontario envisage d'apporter des changements aux dispositions d'application et aux règles concernant la vente directe en vertu de la *Loi de 2002 sur la protection du consommateur* (LPC).

En mars 2018, de nouvelles règles ont été introduites pour interdire la vente porte-à-porte de certains produits et services (p. ex., chauffe-eau, chaudières filtres à air et à eau, etc.). À l'heure actuelle, un produit ou service sujet à des restrictions ne peut être offert ou vendu à un consommateur à son domicile, sauf si le consommateur communique avec l'entreprise et l'invite à son domicile dans le but précis de conclure une convention pour un tel produit ou service. Il existe certaines exceptions si une entreprise a conclu une convention écrite valide avec le consommateur.

Sur la base des commentaires reçus au sujet de ces règles, cette proposition de consultation sollicite des réactions à propos de modifications qui :

- réduiraient le fardeau et les obstacles pour les entreprises qui offrent des produits et des services lorsque le consommateur est l'instigateur des démarches;
- uniformiseraient les règles du jeu en augmentant la protection des consommateurs pour dissuader les entreprises non conformes du secteur;
- renforceraient les pouvoirs d'application pour cibler les entreprises qui causent le plus de préjudices aux consommateurs.

Le document de consultation comprend des propositions visant à accroître la protection des consommateurs et à renforcer les dispositions d'application de façon générale en vertu de la LPC. Par conséquent, les propositions incluses pourraient avoir une incidence sur les entreprises qui ne font pas de vente à domicile ou qui ne concluent pas de contrat au domicile d'un consommateur.

Votre point de vue est important. Nous sommes reconnaissants de tous les commentaires reçus. La communication des raisons de votre opinion nous permettra de mieux comprendre votre point de vue. Tous les commentaires reçus peuvent servir à éclairer les recommandations d'éventuels changements à apporter à la Loi et à ses règlements.

Vous pouvez transmettre vos commentaires de deux façons d'ici le 29 juillet 2019 :

3. En visitant le [Registre de la réglementation de l'Ontario](#) pour lire le document de consultation et fournir vos commentaires.

4. En formulant vos commentaires en 500 mots ou moins et en les faisant parvenir directement à l'adresse :

[consumerpolicy@ontario.ca](mailto:consumerpolicy@ontario.ca)

ou

Consultation sur la vente directe  
Ministère des Services gouvernementaux et des Services aux consommateurs  
à l'attention de la Direction des politiques de protection du consommateur et de la liaison  
56, rue Wellesley W. 6<sup>e</sup> étage  
Toronto (Ontario)  
M7A 1C1

Nous vous remercions de votre appui envers cette importante initiative de protection des consommateurs.

**To:** Labelle'; rreymer@lucanbiddulph.on.ca; rrogers@highlandseast.ca; rtremblay@whitewaterregion.ca; ruth@johnsontownship.ca; rvdn@ahtwp.ca; 'Sally Saunders'; salmas@collingwood.ca; sbeckel@greaternapanee.com; scasey@dubreilville.ca; sronin@huroncounty.ca; sdion@casselman.ca; sgoerke@townshipofsevern.com; 'Shields, Debbie'; smacdonald@brockville.com; smibert@middlesexcentre.on.ca; spetten@moosonee.ca; ssheridan@khrtownship.ca; sstone@mississippimills.ca; 'Stacey Cooper'; steph.palmateer@timmins.ca; stephane.thiffeault@county-lambton.on.ca; 'Stephen O'Brien'; stephen.huycke@richmondhill.ca; 'Stirling-Rawdon'; stroyer-boyd@lambtonshores.ca; 'Sue Klatt'; 'Sue Walton'; sue.bates@atikokan.ca; 'Susan Arnold'; 'Susan Greatrix'; 'Susan Stone'; swhite@tecumseh.ca; 'Sylvie Côté'; tanya.calleja@huntsville.ca; 'Tay Valley'; tcampbell@eastperth.ca; 'Teresa Desserre'; 'Thornloe'; 'Thorold'; 'Thunder Bay'; 'Tillsonburg'; 'Tina Forsyth'; tlapierre@pembroke.ca; tmckenzie@lennox-addinton.on.ca; 'Tonia Bennett'; townclerk@thebluemountains.ca; 'Township Clerk'; 'Township of Cockburn Island'; ulli.watkiss@toronto.ca; 'Uxbridge'; vanessa@townshipleeds.on.ca; vcritchley@cityofwindsor.ca; vdion@townsrf.ca; vhummel@woolwich.ca; vicki.tytanek@oakville.ca; 'Vicky Goertzen-Cooke'; 'Wayne Hanchard'; wayne.miller@pelee.ca; 'Welland'; 'Wellington'; 'Wendy Whitwell'; whunter@georgianbluffs.on.ca; 'Wilmot'; wjacques@ezt.ca; wkabel@snnf.ca; wkolasa@wainfleet.ca; 'Wollaston'; worr@southfrontenac.net; yrobert@ektwp.ca

**Subject:** Reducing Litter and Waste, June 5th, 2019

Good afternoon.

Please be advised that on June 5<sup>th</sup>, Town Council for the Corporation of the Town of Georgina passed the following motion concerning 'Reducing Litter and Waste in our Communities', for your consideration. Thank you.

Moved by Regional Councillor Grossi, Seconded by Councillor Waddington

**RESOLUTION NO. C-2019-0370**

WHEREAS the Town of Georgina has been a leader when it comes to waste management in the Province of Ontario;

AND WHEREAS the Town of Georgina instituted a user pay garbage program over 20 years ago;

AND WHEREAS the Province of Ontario, through the Ministry of the Environment, has posted a discussion paper entitled 'Reducing Litter and Waste in our Communities';

AND WHEREAS producer responsibility has not been adequately addressed by the Province of Ontario and its time has come;

AND WHEREAS a successful deposit/return program for single use plastic, aluminum and metal drink containers has been in existence in other Provinces in Canada including Newfoundland, Nova Scotia and British Columbia;

AND WHEREAS these successful programs have eliminated many of these containers from the natural environment;

BE IT THEREFORE RESOLVED that the Council of the Town of Georgina call upon the Province of Ontario through the discussion paper 'Reducing Litter and Waste in our Communities' to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

BE IT FURTHER RESOLVED that the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

BE IT FURTHER RESOLVED that a copy of this motion be sent to the Minister of the Environment, the Premier, the Minister of Municipal Affairs, the Association of Municipalities of Ontario, the Region of York and all Municipalities in the Province of Ontario.

**Carried unanimously.**



**GEORGINA**

**Carolyn Lance**

Council Services Coordinator

Clerk's Division | Town of Georgina

26557 Civic Centre Road, Keswick, ON | L4P 3G1

905-476-4301 Ext. 2219 | [georgina.ca](http://georgina.ca)

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## Cindy Pigeau

---

**From:** Lucie Viel  
**Sent:** Monday, June 17, 2019 8:47 AM  
**To:** Cindy Pigeau  
**Subject:** FW: Mattawa Strong on Canada Day 2019  
**Attachments:** Mattawa Strong Poster 11 x 17 (June 13)-1.jpg; thank you letter.pdf

**From:** Board Secretary Mattawa Museum [mailto:mattawamuseum@gmail.com]  
**Sent:** Sunday, June 16, 2019 8:47 PM  
**To:** Lucie Viel <administration@calvintownship.ca>  
**Subject:** Mattawa Strong on Canada Day 2019

Mayor I Pennell, Council and Staff  
July 1st at Explorer's Point in Mattawa.  
appreciation to your organization for the exemplary service you provided to our citizens in their time of need.

You are cordially invited to a Thank You celebration on  
We would like to show our

For your convenience, we are attaching a poster with a schedule of events.

RSVP to: [mattawamuseum@gmail.com](mailto:mattawamuseum@gmail.com) 705 744-5495

Mattawa Strong on Canada Day Committee



Virus-free. [www.avast.com](http://www.avast.com)



# Mattawa Strong



# Canada Day

## Monday July 1st, 2019

### 11:00 am to Dusk

**\* Live Music**

11:00am- The Unknown

12:00pm- Whiskey Jack

1:15pm - The Unknown

2:30pm - Brett Hummel

3:00pm - Sandra & Friends

4:30pm - Bill Vrebosch

6:30pm - Colombe Belanger

7:00pm - Nel & Friends

**\* Vendors**

**\* FREE BBQ**

- Hotdogs, Hamburgers  
& Corn On The Cob

**\* Crayon Combo**

Air Bouncer

**\* Snacks & Pop for sale**

**\* 50-50 Draw**

**\* Kids Fun Zone**

## 1:00pm - Thank You Speeches

## FIREWORKS AT DUSK

all at Explorer's Point



# Canada



# Thank you

You are cordially invited to a Thank you Celebration on July 1<sup>st</sup> at Explorer's Point in Mattawa.

We would like to show our appreciation to your organization for the exemplary service you provided to our citizens in their time of need.

For your convenience, we are attaching a poster with a schedule of events.

RSVP to: [mattawamuseum@gmail.com](mailto:mattawamuseum@gmail.com)

705-744-5495

Sincerely,

Mattawa Strong/Canada Day  
Committee



June 19, 2019

Sent via email

**Re: Resolution - Free Menstrual Products at City Facilities**

At its meeting held on June 10, 2019, St. Catharines City Council approved the following motion:

WHEREAS people who menstruate need adequate and appropriate access to menstrual products so that they can experience their full health potential, maintain dignity and participate fully in community; and

WHEREAS according to Plan Canada International study, one-third of Canadian women under the age of 25 struggled to afford menstrual products; and

WHEREAS the inability to afford menstrual products is a health equity issue; and

WHEREAS there is a need for low or no cost menstrual products; and

WHEREAS menstruating is a natural bodily function, and access to menstrual products is as necessary as access to toilet paper; and

WHEREAS universal access to menstrual products contributes to the normalization of menstruation and enhanced access in a dignified way; and

WHEREAS other Canadian cities, including London and Sarnia are already piloting and/or assessing the feasibility of menstrual product access programs; and

WHEREAS recreation centres and libraries service a large population, diverse in age and socioeconomic status; and

WHEREAS public-facing City of St. Catharines facilities can be accessed by all members of the community at no cost;

THEREFORE BE IT RESOLVED that the City of St. Catharines work towards providing free menstrual products (pads and tampons) in all public-facing municipally-run facilities in the following ways:

.../2



1. That staff report back to Council outlining options and costs for a pilot project that would offer menstrual products in select recreation centres and library locations;
2. That the evaluation of the pilot project also include qualitative data from people using the products;
3. That the results of the pilot project inform the feasibility of expanding the provision of free menstrual products in all public-facing municipal buildings;
4. That if passed, the Clerk's Office notify all school boards and municipalities in Ontario of the City of St. Catharines' initiative and encourage them to do the same.

This resolution, passed by our Council on June 10, 2019, is being forwarded to you for your consideration and support. Please consider forwarding this to your local school board.

If you have any questions, please contact the Office of the City Clerk at extension 1524.

A handwritten signature in black ink, appearing to read "Bonnie Nistico-Dunk".

Bonnie Nistico-Dunk, City Clerk  
Legal and Clerks Services, Office of the City Clerk  
:em



OFFICE OF THE MAYOR  
CITY OF HAMILTON

June 14, 2019

The Honourable Christine Elliott, Deputy Premier and  
Minister of Health and Long-Term Care  
Hepburn Block, 10<sup>th</sup> Floor  
80 Grosvenor Street  
Toronto, ON M7A 1E9

Dear Minister Elliot,

At its May 22, 2019 meeting, Hamilton City Council discussed the changes being proposed for public health in Ontario and their potential effects. Before I convey the recommendations that arose from that discussion, I would like to commend you and your colleagues for your announcement on June 3<sup>rd</sup> that any changes to the provincial funding of public health will not affect the current fiscal year.

Hamilton's City Council recommends that any restructuring or modernization of local Public Health take into account the following principles:

- That its unique mandate to keep people and our communities healthy, prevent disease and reduce health inequities be maintained;
- That its focus on the core functions of public health, including population health assessment and surveillance, promotion of health and wellness, disease prevention, health protection and emergency management and response be continued;
- That sufficient funding and human resources to fulfill its unique mandate are ensured.
- That the focus for public health services be maintained at the community level to best serve residents and lead strategic community partnerships with municipalities, school boards, health care organizations, community agencies and residents;
- That there be local public health senior and medical leadership to provide advice on public health issues to municipal councils and participate in strategic community partnerships. The importance of this has been highlighted by the recent cluster of HIV among those using intravenous drugs in Hamilton;

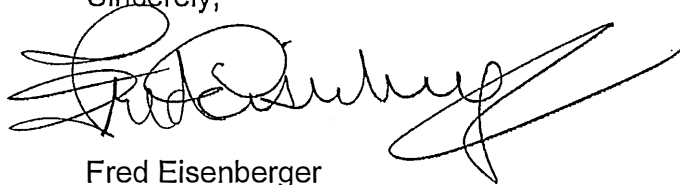
.../2

- That local public health services be responsive and tailored to the health needs and priorities of each local community, including those of vulnerable groups or those with specific needs such as the indigenous community;
- That representation of municipalities on any board of health be proportionate to both their population and to the size of the financial contribution of that municipality to the Regional Public Health Entity;
- That any transition be carried out with attention to good change management, and while ensuring ongoing service delivery.

For decades Hamilton has enjoyed and benefited from the knowledge, skills and implementation of 'preventive maintenance' that our public health staff have provided which we know has resulted in our community avoiding many costly health 'breakdowns' that would have arisen otherwise! As we move forward we also look forward to working directly with you and collaborating with our provincial colleagues through the relevant partnerships, such as the Association of Municipalities of Ontario (AMO), the Association of Local Public Health Agencies (aLPHa).

In closing, we believe consultation directly with local public health agencies, such as ours, is critical to developing the best local public health system as we move forward.

Sincerely,

A handwritten signature in black ink, appearing to read "Fred Eisenberger", with a long, sweeping flourish extending to the right.

Fred Eisenberger  
Mayor

CC: Dr. Elizabeth Richardson, Medical Officer of Health, City of Hamilton

**Cindy Pigeau**

---

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Thursday, June 20, 2019 11:45 AM  
**To:** Cindy Pigeau  
**Subject:** AMO Policy Update - Provincial Cabinet Shuffle

AMO Policy Update not displaying correctly? [View the online version](#) | [Send to a friend](#)  
Add [Communicate@amo.on.ca](mailto:Communicate@amo.on.ca) to your safe list



## POLICY UPDATE

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June 20, 2019

### Provincial Cabinet Shuffle

The Cabinet shuffle saw the appointment of new Ministers to Premier Doug Ford's Cabinet and the shifting of existing ministers into new portfolios. This is the Premier's second Cabinet shuffle since taking office on June 29, 2018.

Today's Cabinet appointments and portfolio changes include:

- The Honourable Christine Elliott, Minister of Health and Deputy Premier
- The Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions
- The Honourable Merilee Fullerton, Minister of Long-Term Care
- The Honourable Rod Phillips, Minister of Finance
- The Honourable Vic Fedeli, Minister of Economic Development, Job Creation and Trade and Chair of Cabinet
- The Honourable Prabmeet Sarkaria, Associate Minister of Small Businesses and for Red Tape Reduction
- The Honourable Jeff Yurek, Minister of Environment, Conservation and Parks
- The Honourable Todd Smith, Minister of Children, Community and Social Services
- The Honourable Jill Dunlop, Associate Minister of Children and Women's Issues
- The Honourable Monte McNaughton, Minister of Labour
- The Honourable Doug Downey, Attorney General
- The Honourable Caroline Mulroney, Minister of Transportation and Minister of Francophone Affairs
- The Honourable Kinga Surma, Associate Minister of Transportation (GTA)
- The Honourable Ross Romano, Minister of Training, Colleges and Universities
- The Honourable Stephen Lecce, Minister of Education
- The Honourable Bill Walker, Associate Minister of Energy
- The Honourable Laurie Scott, Minister of Infrastructure

- The Honourable Lisa MacLeod, Minister of Tourism, Culture and Sport
- The Honourable Lisa Thompson, Minister of Government and Consumer Services
- The Honourable Paul Calandra, Government House Leader.

We congratulate the Ministers on their new portfolios. AMO and municipal governments look forward to working closely with them on areas of mutual interest to serve our citizens. Municipal governments and the Province are stronger when we work together. We thank the Ministers we have worked closely with over the last year.

Remaining in their existing portfolios are:

- The Honourable Steve Clark, Minister of Municipal Affairs and Housing
- The Honourable Sylvia Jones, Solicitor General
- The Honourable Peter Bethlenfalvy, President of the Treasury Board
- The Honourable Greg Rickford, Minister of Energy, Northern Development and Mines, and Minister of Indigenous Affairs
- The Honourable Raymond Cho, Minister for Seniors and Accessibility
- The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs.

AMO members will have an opportunity to meet with members of Cabinet in delegations at the 2019 AMO Conference. The deadline to request a delegation with a Minister or Parliamentary Assistant is June 28<sup>th</sup>. Here is the link:  
<http://www.amo.on.ca/Events/AMOCConference/2019Delegations>.

**AMO Contact:** Monika Turner, Director of Policy, [mturner@amo.on.ca](mailto:mturner@amo.on.ca), 416.971.9856 ext. 318.

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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**Incorporation of the Municipality of Calvin**  
**Council/Board Report By Dept-(Unpaid)**



AP5130

Page : 1

Date : Jun 20, 2019

Time : 10:56 am

Vendor : 0000000 To PT00000007  
 Batch : All  
 Department : All

Cash Requirement Date : 20-Jun-2019  
 Bank : 099 To 1  
 Class : All

Vendor	Vendor Name	Invoice #	Invoice Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 0101	LIABILITIES						
1033	LONDON LIFE INSURANCE						
PP#12 PENSIO	PP#12 Pension 2019			52	20-Jun-2019	20-Jun-2019	
-2-0101-320							849.14
6080	PUROLATOR INC.						
41669697	Courier - Tax Sale 45950			52	14-Jun-2019	20-Jun-2019	
-5-0101-171							25.83
6093	PUBLIC SECTOR DIGEST INC.						
2114	Inv#3 for AMP Project 2018-19			52	15-Jun-2019	20-Jun-2019	
-5-0101-188							7,441.05
2125	Inv#4 for AMP Project 2018-19			52	15-Jun-2019	20-Jun-2019	
-5-0101-188							3,245.93
8014	RUSSELL CHRISTIE LLP						
9-108-088	Tax Arrears - Legal Fees (45950)			52	10-Jun-2019	20-Jun-2019	
-5-0101-125							880.97
9020	SELECTCOM INC.						
004737927	Phone for Admin, Fire & Roads - June 2019			52	09-Jun-2019	20-Jun-2019	
-5-0101-103							210.01
9056	SPI HEALTH AND SAFETY INC.						
0587277-00	P.P.E. Supplies			52	13-Jun-2019	20-Jun-2019	
-5-0101-174							199.40
<b>Department Total :</b>							<b>12,852.33</b>

DEPARTMENT 0104	ONTARIO CONDITIONAL GRANTS						
0091	TOWNSHIP OF BONFIELD						
019-01A	Hwy 17 & 630 Closure - Bonfield FD Portion of Call			52	28-May-2019	20-Jun-2019	
-4-0104-120							10,732.50
<b>Department Total :</b>							<b>10,732.50</b>

DEPARTMENT 0200	FIRE PROTECTION						
9010	INSERVUS MANAGEMENT SYSTEMS						
516	Bunker Gear Testing & Repairs			52	06-Jun-2019	20-Jun-2019	
-5-0200-101							185.35
3034	NORTH BAY CACC						
019-05	Call Taking & Alerting Services - May 2019			52	04-Jun-2019	20-Jun-2019	
-5-0200-137							110.00
9020	SELECTCOM INC.						
004737927	Phone for Admin, Fire & Roads - June 2019			52	09-Jun-2019	20-Jun-2019	
-5-0200-137							41.10
9056	SPI HEALTH AND SAFETY INC.						
0566500-00	Suction Hose Returned			52	22-May-2019	20-Jun-2019	
-5-0200-132							-1,017.00
0566500-01	Suction Hose			52	27-May-2019	20-Jun-2019	
-5-0200-132							1,017.00
0580740-00	B/A Hydro Test			52	11-Jun-2019	20-Jun-2019	
-5-0200-136							318.42
<b>Department Total :</b>							<b>654.87</b>

DEPARTMENT 0300	ROADS						
9020	SELECTCOM INC.						
004737927	Phone for Admin, Fire & Roads - June 2019			52	09-Jun-2019	20-Jun-2019	
-5-0300-103							54.68
<b>Department Total :</b>							<b>54.68</b>

DEPARTMENT 0325	TRUCK EXPENDITURES						
7011	GRANT FUELS INC.						
99379	Truck Clear Diesel 475.9L @ \$1.1087/L			52	11-Jun-2019	20-Jun-2019	

Corporation of the Municipality of Calvin  
 Council/Board Report By Dept-(Unpaid)



AP5130

Page : 2

Date : Jun 20, 2019

Time : 10:56 am

Vendor : 0000000 To PT00000007  
 Batch : All  
 Department : All

Cash Requirement Date : 20-Jun-2019  
 Bank : 099 To 1  
 Class : All

Vendor	Vendor Name	Invoice #	Invoice Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 0325 TRUCK EXPENDITURES</b>							
I-5-0325-106				FUEL & OIL - TRUCK EXPEND.			527.66
<b>Department Total :</b>							<b>527.66</b>
<hr/>							
<b>DEPARTMENT 0326 GRADER EXPENDITURES</b>							
I7011				<b>GRANT FUELS INC.</b>			
I99380				35% Loader & 65% Grader Dyed Diesel 713.4L @ \$0.9472/L	52	11-Jun-2019	20-Jun-2019
I-5-0326-106				FUEL & OIL - GRADER EXPEND.			439.22
<b>Department Total :</b>							<b>439.22</b>
<hr/>							
<b>DEPARTMENT 0327 LOADER/HOE EXPENDITURES</b>							
I7011				<b>GRANT FUELS INC.</b>			
I99380				35% Loader & 65% Grader Dyed Diesel 713.4L @ \$0.9472/L	52	11-Jun-2019	20-Jun-2019
I-5-0327-106				FUEL & OIL - LOADER/HOE EXP.			236.50
<b>Department Total :</b>							<b>236.50</b>
<hr/>							
<b>DEPARTMENT 0500 HEALTH SERVICES</b>							
I3010				<b>NORTH BAY PARRY SOUND DIST. HE</b>			
I JULY 2019 LEV July 2019 Levy					52	20-Jun-2019	20-Jun-2019
I-5-0500-108				HEALTH UNIT			1,467.15
<b>Department Total :</b>							<b>1,467.15</b>
<hr/>							
<b>Unpaid Total :</b>							<b>26,964.91</b>

Total Unpaid for Approval :	26,964.91
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	0.00
<b>Grand Total ITEMS for Approval :</b>	<b>26,964.91</b>